

DEPARTMENT OF PSYCHOLOGY GRADUATE CERTIFICATE PROGRAM in OCCUPATIONAL HEALTH PSYCHOLOGY

Application Procedures

Individuals who have earned a baccalaureate degree (or its equivalent) are eligible to apply for the certificate program. The program is open to students who are currently enrolled in a University of Connecticut graduate program (in the Psychology Department or other departments), as well as individuals who are not currently enrolled at the University of Connecticut. Application requirements differ based on your enrollment status. Please see application requirements for each group in the Application Requirements section below.

Applicants may apply online or on paper. The online application system and downloadable paper application forms and instructions are available on the University of Connecticut Graduate School website: <http://www.grad.uconn.edu/applications.html>. To request paper application forms be mailed to you, contact the Graduate School via the web: <http://www.grad.uconn.edu/requests.html>, email: intlstd@gris.grad.uconn.edu, phone: 860-486-3617, fax: 860-486-6739, or mail: University of Connecticut, Graduate School, 438 Whitney Road Extension, Unit 1006, Storrs, CT 06269-1006.

All paper applications and all supporting materials for online applications should be mailed directly to the **Graduate School** (University of Connecticut, Graduate School, 438 Whitney Road Extension, Unit 1006, Storrs, CT 06269-1006). **For quickest processing of your application we strongly recommend sending all supporting materials in one package.**

Once the Graduate School receives your application form, application fee (if required), and official transcripts (if required) they will forward your application to the Psychology Department. Once the Psychology Department has received and processed your application an email will be sent to notify you of the status.

As soon as a decision has been made on your application a decision letter will be mailed to you. If you have any questions about the status of your application you may contact the Graduate Admissions Coordinator, Debbie Vardon, by email at debra.vardon@uconn.edu or by phone at 860-486-2057.

Application Requirements

Applicants who are currently enrolled in a graduate program at the University of Connecticut:

- 1) Application form (available at <http://www.grad.uconn.edu/applications.html>)

The application fee is waived for current students. You may either print out and complete the paper application and submit it to the Graduate School or complete the online application. If you choose to complete the online application you will need to contact the Graduate School (486-3615) to obtain a fee waiver code.

Transcripts will be provided by the Graduate School from your previous application file and current records. A GPA of 2.6 is required by the Graduate School.

Applicants who are not currently enrolled in a graduate program at the University of Connecticut:

- 1) Application form (available at <http://www.grad.uconn.edu/applications.html>)
- 2) Application fee (\$55 for online application, payable by credit card only; \$75 for paper application, payable by check or money order)
- 3) Official Transcripts (a GPA of 2.6 or higher is required by the Graduate School)
- 4) Resume
- 5) Residence Affidavit (**for Connecticut residents only**) (available on the web at: <http://www.grad.uconn.edu/document.php?id=253>)
- 6) TOEFL or IELTS score for international applicants who are not native English speakers